

## GUARDIANSHIP FOR INTERNATIONAL PUPILS

It is a **legal requirement** for international boarding students to have a guardian when living in the UK. Parents who do not reside in the UK, or who may be abroad for a period of time on business or holiday with children in British boarding schools, are required to appoint a guardian. This person must respond to the needs of both the child **and** the School.

### CHOOSING A GUARDIAN

Details of the guardian must be provided to the school before the first day on which the student is enrolled at the School. It is the responsibility of parents to inform the School of any changes to these details as soon as these are known. Sponsored pupils (those on Child Student Visas) are required to have a guardian allocated **before** their visa application is submitted as part of UKVI obligations.

### THE ROLE OF THE GUARDIAN

- Must be an adult over the age of 25 and not in full time education themselves
- Must be either a family friend, relative, agent, or guardianship agency
- Must speak sufficient English to communicate adequately with the School
- Must have authority to act on behalf of the parents in all respects
- Must have a permanent/semi-permanent address in the UK, within two hours' drive from the School
- Must be able to provide suitable accommodation for a student, but not student/university accommodation
- Must be prepared to take responsibility for a student when they are not in school – e.g. during the holidays, exeat weekends or if the student is taken ill
- Must be available if called upon during term time or in an emergency
- Must be prepared to provide or organise transportation for the pupil to/from the School
- Must be willing to receive student reports and other communications from the School if requested by the pupil's parents, acting as an intermediary and attending parents' meetings and other school events
- Must provide accurate contact information to the School (including contact phone number, email address and full address) and to update this information when necessary

### GUARDIANSHIP AGENCIES

If a pupil's parents do not know a suitable person to nominate as a guardian, the School can supply details of professional guardianship organisations which have been formally inspected and accredited by AEGIS (the Association for the Education & Guardianship of International Students):

[www.aegisuk.net](http://www.aegisuk.net)

**Head**

Liz Hewer

MA (Hons) (Cantab) PGCE

## **FAMILY APPOINTED GUARDIANS**

If a parent chooses not to appoint an AEGIS accredited guardian, then the School will require copies of the following documents to retain on file for their chosen guardian:

- Valid photo ID – e.g., passport or driving licence;
- Proof of address, dated within the last 3 months – e.g., a utility bill; and
- Proof of right to live in the UK for guardians who are not British citizens – e.g., a BRP.

## **EMERGENCIES**

In the event of an emergency and if the pupil does not have a guardian or does not have satisfactory guardianship arrangements in place, the School reserves the right to appoint an AEGIS guardian at the parents' expense, or to send the pupil home.

If you need further help, please contact the Admissions Office at [admissions@stgeorges-ascot.org.uk](mailto:admissions@stgeorges-ascot.org.uk).